

# nero

# Tutorial



## Creating File Backup

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## Creating File Backup

In this tutorial you can follow the step by step procedure for backing up files with Nero BackItUp. This means that individual files can be backed up and then restored at a later point in time. In comparison to drive backups, it is not possible to restore operating systems or programs with this option.

The following requirement must be fulfilled:


- You have started Nero BackItUp.

To backup files, proceed as follows:

1. Click the **Backup > File Backup** menu.  
→ The **File Backup - Please select what you want to backup** screen is displayed.




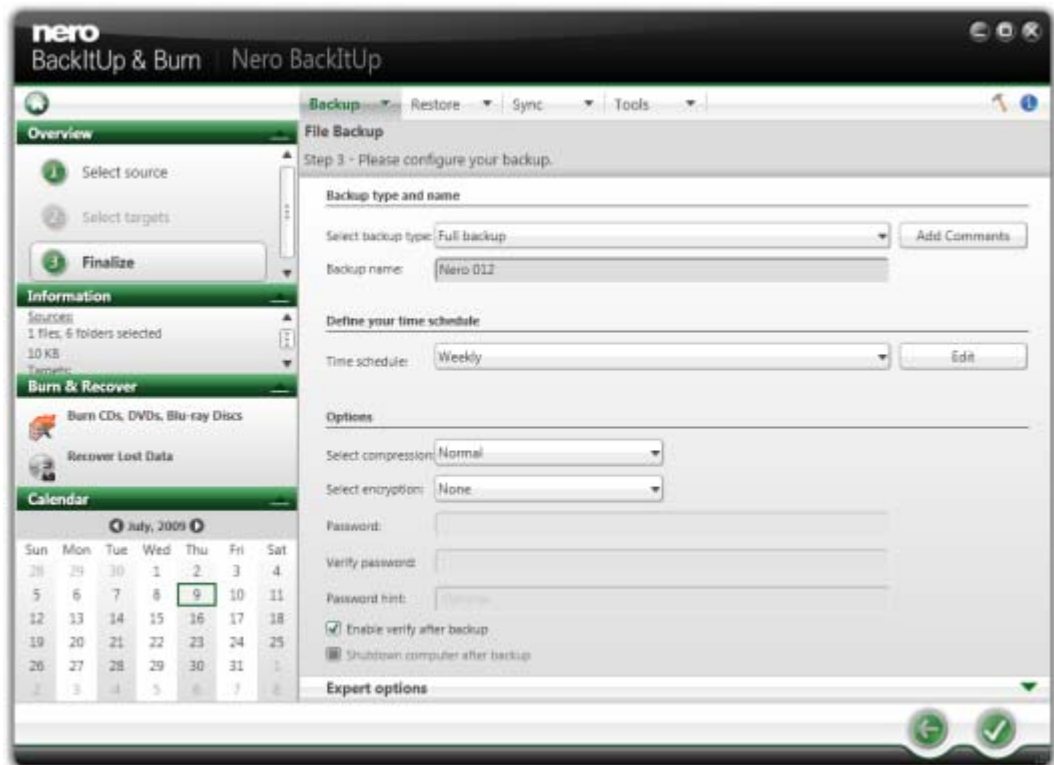
File Backup - Please select what you want to backup

2. Select the check box preceding the folder or the file that you want to add to the backup. Select a folder in the left to show the contained files in the right.  
→ The selected files are added to the backup.
3. Click the  button.  
→ The **File Backup - Please select targets** screen is displayed.




File Backup - Select targets

4. Click the icon that represents your desired target and specify the target in the drop-down menu.
5. Click the **Browse** button to specify the chosen target path.
6. If you want to back up to different targets, click the **Add target** button and repeat the two previous steps.
7. Click the  button.
  - ➔ The **File Backup - Configure your backup** screen is displayed.



File Backup - Configure your backup

8. Enter a name for the backup in the **Backup name** input field.
9. If you want to schedule this backup or run it on a regular basis:
  1. Select the backup schedule type in the **Time schedule** drop-down menu.
  2. Click the **Edit** button if you want to specify the schedule.
    - The **Define your time schedule** window is opened.
  3. Select the start date and other time settings that are appropriate to your backup schedule.
10. Click the  button.
  - The file backup is carried out and the final screen is displayed. You can follow the process status in the task bar. When the file backup is finished, a message window is opened.